

## Policy for Determination of Materiality of any Event/ Information

### 1. Objective

The Policy is framed in accordance with the requirements of Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Regulations). The objective of the Policy is to determine materiality of events or information pertaining to the Company and to ensure that such information is adequately disseminated in pursuance with the Regulations and to provide an overall governance framework for such determination of materiality.

### 2. Definitions

“Act” shall mean the Companies Act, 2013 and the Rules framed thereunder, including any modifications, clarifications, circulars or re-enactment thereof

“Board of Directors” or “Board” means the Board of Directors of Lead Financial Services Limited, as constituted from time to time.

“Company” means Lead Financial Services Limited.

“Key Managerial Personnel” mean key managerial personnel as defined in subsection (51) of section 2 of the Companies Act, 2013;

“Material Event” or “Material Information” shall mean such event or information as set out in the Schedule or as may be determined in terms of Clause 3 of the Policy. In the Policy, the words, “material” and “materiality” shall be construed accordingly.

“Material Subsidiary” shall mean any subsidiary Company of the Company which is or has been determined as a material subsidiary as per the provisions of the Regulations.

“Policy” means this Policy on criteria for determining Materiality of events or information including as may be amended from time to time.

“Regulations” mean Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 including any modifications, clarifications, circulars or re-enactment thereof.

“Schedule” means Schedule III of (Listing Obligations and Disclosure Requirements) Regulations, 2015

Any other term not defined herein shall have the same meaning as defined in the Companies Act, 2013, the Listing Agreement, Regulations or any other applicable law or regulation to the extent applicable to the Company.

### **3. Guidelines for determination of materiality of events/ information**

Events / information shall be considered as Material if it meets any of the following criteria:

- (a) The event or information is relating to price sensitive information;
- (b) The omission of an event or information, which is likely to result in alteration of the information already available publicly;
- (c) The event or information which is likely to result in significant market reaction if the said information came to light at a later date; and
- (d) Any other event/information which is considered or treated as being material in the opinion of the Board of Directors of the Company.

### **4. Disclosure of events or Information**

a. Events specified in Annexure A are deemed to be material events and the Company shall make disclosure to the Stock Exchange of such events or information as soon as reasonably possible and not later than twenty-four (24) working hours from the occurrence of such event or information in the following manner:

- i) Inform the stock exchanges in which the securities of the Company are listed;
- ii) Upload the information on the website of the Company.

Provided that in case the disclosure is made after twenty-four (24) hours of occurrence of such event or information, the Company shall, along with such disclosure(s) provide an explanation for delay.

b. The Company shall make disclosure of events as specified in Annexure B by complying with the guidelines for determining Materiality as per clause 3 of the Policy.

c. The Company shall make disclosures on updated Material developments on a regular basis, till such time that the event is resolved/closed, with relevant explanations.

d. The Company shall disclose all material events or information with respect to its Material Subsidiaries.

e. The Company shall provide specific and adequate reply to all queries raised by stock exchange(s) with respect to any event or information. Further it shall confirm or deny any event or information reported in the media to the Stock Exchange.

f. In case where an event occurs or information is available with the Company, which has not been indicated in Annexure A or Annexure B, but which may have material effect on investors perception, the Company will make adequate disclosures in regard thereof

All the above disclosures would be hosted on the website of the Company for a minimum period of five years and thereafter archived as per Company's Archival policy formulated under Regulation 30(8) SEBI(LODR) regulations, 2015 and available on the website of the Company.

**5. Authority to Key Managerial Personnel**

The Compliance Officer of the Company has the authority to determine Materiality of any event or information and ensure that disclosures of the same are made to stock exchange(s), subject to the provisions of this Policy.

**6. Amendments in Law**

The Board of Directors of the Company reserves the right to amend or modify this Policy in whole or in part, as may be required, at any point of time.

## Annexure A

### Events which shall be disclosed without any application of the guidelines for Materiality:

(a) Acquisition(s) (including agreement to acquire), Scheme of Arrangement (amalgamation/ merger/ demerger /restructuring), or sale or disposal of any unit(s), division(s) or subsidiary of the Company or any other restructuring.

Explanation - 'Acquisition' shall mean, -

(i) acquiring control, whether directly or indirectly; or,

(ii) acquiring or agreeing to acquire shares or voting rights in, the Company, whether directly or indirectly, such that:-

- the Company holds shares or voting rights aggregating to five per cent or more of the shares or voting rights in the said Company, or;
- there has been a change in holding from the last disclosure and such change exceeds two per cent of the total shareholding or voting rights in the said Company.

(b) Issuance or forfeiture of securities, split or consolidation of shares, buyback of securities, any restriction on transferability of securities or alteration in terms or structure of existing securities including forfeiture, reissue of forfeited securities, alteration of calls, redemption of securities etc.

(c) Revision in Rating(s).

(d) Outcome of meetings of the Board of Directors: The Company shall disclose to the Exchange(s), within 30 minutes of the closure of the meeting, held to consider the following:

- dividends and/or cash bonuses recommended or declared or the decision to pass any dividend and the date on which dividend shall be paid/dispatched;
- any cancellation of dividend with reasons thereof;
- the decision on buyback of securities;
- the decision with respect to fund raising proposed to be undertaken
- increase in capital by issue of bonus shares through capitalization including the date on which such bonus shares shall be credited/dispatched;
- reissue of forfeited shares or securities, or the issue of shares or securities held in reserve for future issue or the creation in any form or manner of new shares or securities or any other rights, privileges or benefits to subscribe to;
- short particulars of any other alterations of capital, including calls;
- financial results;
- decision on voluntary delisting by the listed entity from stock exchange(s).

(e) Agreements (viz. shareholder agreement(s), joint venture agreement(s), family settlement agreement(s) (to the extent that it impacts management and control of the listed entity), agreement(s)/treaty(ies)/contract(s) with media companies) which are binding and not in normal course of business, revision(s) or amendment(s) and termination(s) thereof.

(f) Fraud/defaults by promoter or key managerial personnel or by the Company or arrest of key managerial personnel or promoter.

- (g) Change in directors, key managerial personnel (Managing Director, Chief Executive Officer, Chief Financial Officer, Compliance Officer etc.), Auditor and Compliance Officer.
- (h) Appointment or discontinuation of share transfer agent.
- (i) Corporate debt restructuring.
- (j) One time settlement with a bank.
- (k) Reference to BIFR and winding-up petition filed by any party /creditors.
- (l) Issuance of Notices, call letters, resolutions and circulars sent to shareholders, debenture holders or creditors or any class of them or advertised in the media by the Company.
- (m) Proceedings of Annual and extraordinary general meetings of the Company.
- (n) Amendments to memorandum and articles of Association of the Company, in brief.
- (o) Schedule of Analyst or institutional investor meet and presentations on financial results made by the Company to analysts or institutional investors;

## **Annexure B**

### **Illustrative list of events, if material, shall be disclosed upon application of the guidelines for materiality:**

- a) Commencement or any postponement in the date of commencement of commercial production or commercial operations of any unit/division.
- b) Change in the general character or nature of business brought about by arrangements for strategic, technical, manufacturing, or marketing tie-up, adoption of new lines of business or closure of operations of any unit/division (entirety or piecemeal).
- c) Capacity addition or product launch.
- d) Awarding, bagging/ receiving, amendment or termination of awarded/bagged orders/contracts not in the normal course of business.
- e) Agreements (viz. loan agreement(s) (as a borrower) or any other agreement(s) which are binding and not in normal course of business) and revision(s) or amendment(s) or termination(s) thereof.
- f) Disruption of operations of any one or more units or division of the listed entity due to natural calamity (earthquake, flood, fire etc.), force majeure or events such as strikes, lockouts etc.
- g) Effect(s) arising out of change in the regulatory framework applicable to the listed entity.
- h) Litigation(s) / dispute(s) / regulatory action(s) with impact.
- i) Fraud/defaults etc. by directors (other than key managerial personnel) or employees of listed entity.
- j) Options to purchase securities including any ESOP/ESPS Scheme.
- k) Giving of guarantees or indemnity or becoming a surety for any third party.
- l) Granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals.
- m) Any other information/event viz. major development that is likely to affect business, e.g. emergence of new technologies, expiry of patents, any change of accounting policy that may have a significant impact on the accounts, etc. and brief details thereof and any other information which is exclusively known to the Company which may be necessary to enable the holders of securities of the Company to appraise its position and to avoid the establishment of a false market in such securities.